

PARTY REGISTER

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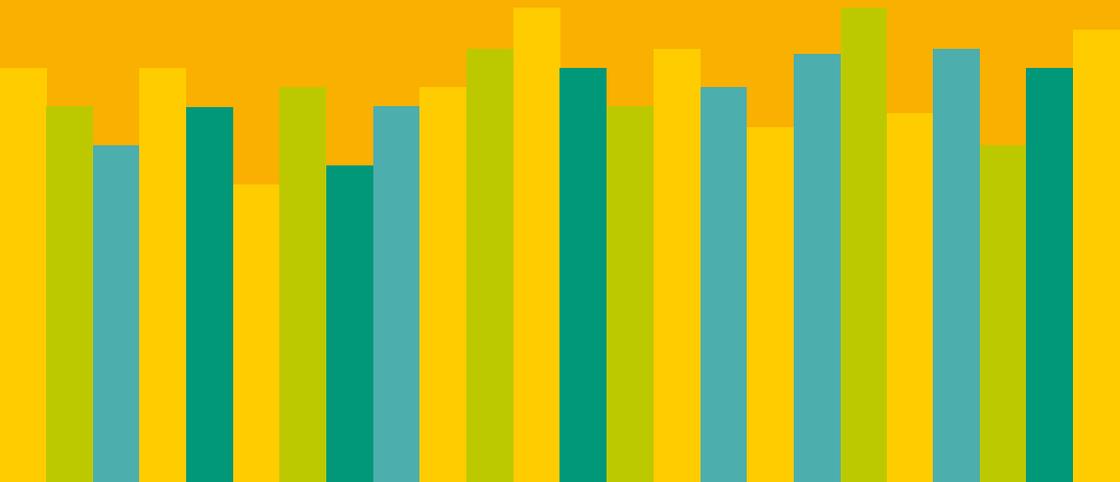
INFO PACK

Information, recipes and tips to help you plan a safe party.



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CONGRATULATIONS

you have made a great decision and registered your party.

Why register a party?

The benefit of registering your party is so the Police know that you're having a party so if something does go wrong, such as you have unwanted guests (gatecrashers), they have a record of who to speak to and provide assistance as required

What's this book about?

Having a party can be fun, but it can also be concerning if things get out of hand. This booklet contains information about your responsibility as a host. It also provides tips to help your party go without a hitch.

By registering your party you have taken the first step to a safe, hassle free party!

GATECRASHERS

How do I stop gatecrashers from ruining my party?

When you start planning your party, you can take actions to help prevent gatecrashers. Planning the size of your guest list, security for the night and also how you invite people to attend can all contribute to a gatecrasher free party.

Consider how many people you want at your party, 10 of your close mates coming over will need less attention than 200 people. Firstly, can your property or venue fit that many people and how would you deal with a problem if it got out of control. Would you need security?

Inviting people directly is the best way to avoid gatecrashers. Text message invites are quick but they can be forwarded to unknown people and before you know it you could have uninvited guests at your house!

TIP #01



Update status Add photo/video

Party at my house tonight, 9pm. Parent's are away, bring your friends!

Custom

Don't put your party on Facebook or Twitter

If you want to invite people using a social network site, create a private event or only invite the people you know and trust. This will greatly reduce the likelihood of 'gatecrashers'.

You notice people that should not be at your party, what can you do?

If you have security this will most likely not occur as you can provide them with a list of who is invited to the party for them to refer too. If someone's name is not on the list, they don't get in.

If you don't have security and you notice people that should not be there, under the Trespass Act 1981 - you can ask them to leave your party. If they refuse to leave don't get aggressive or confrontational with them as this could lead to a fight. Call the Police and they will deal with it accordingly.

Who can trespass someone?

If you are the owner, occupier or tenant of the property you are entitled to trespass persons from your property, you can do this verbally.

How to trespass someone from your property...

Say directly to the person that they are trespassed from your property. They must leave immediately and must stay off your property.



When they just won't go...

If you have asked someone to leave and they won't leave, don't risk your safety or the safety of your other guests, call the Police and they will remove the trespasser for you.

Noise Control

Everyone has probably heard of noise control. Noise control are there to receive complaints from the public (which means anyone) about excessive loud noise or complaints of noise (this noise can be anything at all). Noise control is managed by the local council.

To reduce noise there are a couple of things you can do...

Firstly, if you are having a party contact your neighbours and tell them your having a party, drop a note in their mailboxes or pop round to see them. If they know you are having a party, they are less likely to be annoyed by the noise and call noise control.

If you do drop a note in their mailbox, put what time you plan your party to start and finish. Also how many people you expect to have and also a phone number to call you if they have any concerns or complaints, that way you can deal with it directly.

If noise control are called and they attend your address, they will assess the noise on arrival. If it is above a certain level they deem to be too loud, you will either be warned or subsequently be served with an Abatement Notice.

It's really important to understand if an Abatement Notice has been issued and there is a further complaint of noise from the property, any stereo or noise making equipment can be seized. So if a Noise Control Officer comes around and gives you an Abatement Notice, be polite to them (they are just doing their job), turn everything down, inform your guests to make sure there are no more reasons for complaint.

MOCKTAIL #1

Nojito

All the taste of the classic refreshing Mojito from Cuba, but without the alcohol! Use fresh mint leaves for the best Nojito around!

Ingredients:

Handful of crushed ice
8 mint leaves
Sliced lime
80ml lime juice
40ml sugar syrup
60ml club soda



Directions:

Fill a pint glass 1/3 full with ice, then add mint leaves. Lightly mash the leaves together with the liquid using a muddle stick or the end of a wooden spoon, being careful not to tear the leaves. Fill the glass with more ice, then add club soda. Garnish with mint and lime and serve to your legendary sober drivers!

TIP
#03

Be a thoughtful host...

Consider your sober guests, whether they are sober driving or just choose not to drink, providing a good selection of non-alcoholic drinks, like this Mocktail, will make their night more fun.

INTOXICATED PERSONS

Dealing with intoxicated people

Everyone wants to have a good time at a party, sometimes people can have too much of a good time. If you're planning a party it is always a good idea to make sure your guests, friends and family are taken care of.

So if you see someone that is intoxicated (drunk), make sure they ease off any further drinking, get them something to eat or some water and then get a mate to get them home safely. If someone does become intoxicated and you are starting to have problems with them, then call the Police and they can help out.

Under age drinking

The law states that a minor under the age of 18 - cannot drink on licensed premises UNLESS it is a supervised area and the minor (under 18yrs old) is supervised by a parent or guardian.

Police recommend that as a responsible host you ensure that any one under the age of 18 is supervised by a parent or guardian, while at your property.

There are penalties for supplying alcohol to persons under 18 yrs of age if the person supplying the alcohol is not a parent or guardian. It carries a fine of up to \$2000 dollars. You can view this under Section 155 of Sale of Liquor Act 1989.

TIP
#04

Sober driver raise your hand...

Make sure your mates have a sober driver to take them home and make sure no one drives impaired by either alcohol or drugs.

If someone is going to drive intoxicated, take their keys, call them a cab or point them in the direction of your couch.

Virgin Sangria

Make this in a pitcher or a punch bowl. Virgin Sangria is delicious on a hot summer night.

Ingredients:

¼ cup sugar
1 cup orange juice
½ fresh lemon, sliced
½ fresh orange, sliced
1 small apple or peach,
cut into wedges
4 cups club soda
4 cups grape juice

Directions:

In a large pitcher or punch bowl, combine orange juice, sugar, and grape juice. Add cut fruit and stir until sugar is dissolved. Refrigerate until cool and add club soda just before serving in a tall glass with a straw.



TIP

#05

Keep an eye on the punch...

If you have a punch bowl for your sober guests, make sure you keep it topped up regularly and let people know its alcohol free. Also check it regularly to make sure no one has spiked it!

SPECIAL LICENCES

Special Licences

If you are planning on having your party at a hall, club etc and you're providing the alcohol you have to obtain a special licence from your local council. There is a nominal cost associated with this.

For more information contact your local Council, they will be able to direct you to the person responsible.

TIP
#06

Get it sorted early

If you think you might need a special license for your venue get it all sorted out early. You don't want to leave it till the last minute and risk not getting it in time for your big event!



Food

Over the evening provide food to your guests, this could include hot meat rolls, a barbecue, hangi, pizzas or other substantial food.

Avoid high salted snacks as these can make you thirsty.

Here are 4 party food favourites...



1 Mini pies & sausage rolls

A kiwi classic, heat up and serve with tomato sauce!

3 Sandwiches

Easy to prepare and versatile, sandwiches are a great finger food for parties and can be made before the guests arrive.

2 Pizzas

Keep even the fussiest guests happy with a variety of pizzas. Order in or make your own.

4 Barbecue

Crank up the BBQ keep it simple...sausages, meat patties and bread. These are great for a Summer Party!

FORMOREINFORMATION

If you require any further information about any issues you may have in relation to having a happy and safe party, then contact your local Police Station for assistance.

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